
From: Townsend, MarkS
Sent: Thursday, August 31, 2017 11:18 AM
To: Ragon, Derek; Shyu, Maggy; Foster, Althea
Subject: RE: Position specific mailboxes

Reminder that we gave Ken Ferguson access to grant access to these mailboxes so add him see him for OSC support. But yes, Maggy, Devron and I can and will help and support as needed.

Mark S Townsend
Task Lead / Help Desk Support Services Specialist
Team Spry, a contractor for EPA Region6 Dallas TX
214-665-8103

From: Ragon, Derek
Sent: Thursday, August 31, 2017 10:24 AM
To: Shyu, Maggy ; Foster, Althea
Cc: Townsend, MarkS
Subject: Re: Position specific mailboxes

Althea,

Can you please identify who needs to use these mailboxes to send messages, I.e., who is assigned to these positions? Please reply to all.

Maggy/Mark,

Will you please enable access to originate/use per the list in Althea's reply.

Thanks!

Derek

Sent from my iPad

On Aug 30, 2017, at 1:14 PM, Shyu, Maggy <Shyu.Maggy@epa.gov> wrote:

Derek:

Done, These 6 additional shared mailboxes created.

Maggy

From: Ragon, Derek
Sent: Wednesday, August 30, 2017 11:02 AM
To: Shyu, Maggy <Shyu.Maggy@epa.gov>; Townsend, MarkS <Townsend.MarkS@epa.gov>
Subject: RE: Position specific mailboxes

Please include both of us, John Martin, Monica Smith and Gary Moore for now.

Thanks,

Derek

P. Derek Ragon
SF Information/Logistics Manager
USEPA R6 Dallas, TX 75202
ofc: (214) 665-7362
mob: (214) 463-9041

From: Shyu, Maggy
Sent: Wednesday, August 30, 2017 10:15 AM
To: Ragon, Derek <Ragon.Derek@epa.gov>; Townsend, MarkS <Townsend.MarkS@epa.gov>
Subject: RE: Position specific mailboxes

Who will be the owners for those mailbox? You, or Althea?

From: Ragon, Derek
Sent: Wednesday, August 30, 2017 10:13 AM
To: Shyu, Maggy <Shyu.Maggy@epa.gov>; Townsend, MarkS <Townsend.MarkS@epa.gov>
Subject: FW: Position specific mailboxes

The list from Althea, below, also need to be created.

Thanks,

Derek

P. Derek Ragon
SF Information/Logistics Manager
USEPA R6 Dallas, TX 75202
ofc: (214) 665-7362
mob: (214) 463-9041

From: Foster, Althea
Sent: Monday, August 28, 2017 10:43 AM
To: Ragon, Derek <Ragon.Derek@epa.gov>
Cc: Smith, Monica <smith.monica@epa.gov>; Carroll, Craig <Carroll.Craig@epa.gov>; Webster, Susan <webster.susan@epa.gov>; Smalley, Bryant <smalley.bryant@epa.gov>
Subject: Position specific mailboxes

Derek,
Thank you for producing the IMT position specific mailboxes. We are requesting some additional mailboxes, this time position-specific for the REOC. The mailboxes are as follows:

R6HarveyREOC_RIC
R6HarveyREOC_Manager
R6HarveyREOC_PSC

R6HarveyREOC_LSC
R6HarveyREOC_FSC
R6HarveyREOC_DSC

Thanks

Althea C. Foster (6SF-EP)
USEPA Region 6
Planning & Prevention Team
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Dallas, TX 75202

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(cs) KF5PQO